

**ST JOHN'S HOUSE GP SURGERY
PATIENT PARTICIPATION GROUP**

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NOTES OF MEETING – 16th January 2017

IN ATTENDANCE – JP, JA, DC, JR, PB, MC, KK, JC

1.0 Welcome

Introductions were made and new member PB welcomed to the group.

2.0 Apologies from KW & WJ

3.0 Minutes of previous meeting

It was noted that JR had given her apologies prior to the meeting

4.0 Practice Update

Proposed Merger - JC updated the Group on the current proposed merger with Greenside Surgery. The consultation period had now finished and the business case had been submitted prior to the meeting at NHS England this week when the decision would be made whether the merger could go ahead. The decision should be announced by the end of January.

Practice Update – The phlebotomist had recently left the practice and the phlebotomist/HCA from Greenside, Hannah was currently providing a clinic 4 mornings per week at St Johns. A member of staff had also retired from the administration team, and extra hours had been offered to another member of the admin team to offer resource.

A new nurse had joined on a fixed term contract until Easter, Margaret Carney who would be working 5 mornings per week, with a view to full time hours during February to cover annual leave in the nursing team. Margaret is able to do smears, ears, ECG's, phlebotomy, ECG's, 24Hr BP's and Health Checks.

The new practice manager, Emma Marshall, joined the meeting and was introduced to everyone. JC advised that her final day would be Friday 27th January. The Group kindly thanked her for her work at the practice and wished her well in her new role. Emma would be meeting with the PPG in February then planned to have a joint meeting in May – a date would be finalised nearer the time.

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5.0 AOB

MC advised the Group that she was carrying out some work around the apparent lack of regulation of Carers Organisations, based on her own experience. MC had discussed this with a local MP and was taking the issue to a CQC meeting and would keep the Group updated.

6.0 Date and time of next meeting

To be confirmed